

Scope

- 7.1 The Programme Engagement Regulations apply to all students enrolled on undergraduate and taught postgraduate programmes, and taught components of research programmes whether studying for credit or as a visiting exchange student.

Definitions

- 7.2 *Programme*: a student's enrolled programme of study.
- 7.3 *Engagement*: a student participating in scheduled academic sessions on campus or online; participating in mandatory field or other trips; participating in group work activities; using the virtual learning environment, study and library resources; engaging with assessment; and participating in other compulsory course-related activities.
- 7.4 *Attendance*: a specific type of engagement; a student attending scheduled academic sessions on campus and online; attending compulsory field and other trips; attending group work activities; attending meetings with an academic member of staff (Academic Tutor or dissertation supervisor) at least once per month during dissertation or capstone-related independent study.

General

- 7.5 The awards of York St John University are set out in the [General Regulations for Awards](#).
- 7.6 Undergraduate awards conform to requirements set out in the [Framework for the Assessment of Taught Awards](#) and the [Regulations for Undergraduate Awards](#).
- 7.7 Taught postgraduate awards conform to requirements set out in the [Framework for the Assessment of Taught Awards](#) and the [Regulations for Taught Postgraduate Awards](#).
- 7.8 Other than where specified within this regulation, engagement with undergraduate and taught postgraduate programmes is subject to the application of the [Regulations for Undergraduate Awards](#), the [Regulations for Taught Postgraduate Awards](#), and the [Immigration Compliance Regulation](#).
- 7.9 Detailed information on undergraduate and taught postgraduate awards is set out in the relevant [programme specification](#).

Programme engagement

- 7.10 All students enrolled to study at York St John University must engage with all parts of their programme. Action may be taken under this regulation if a student fails to attend timetabled academic sessions either on campus or online, and / or fails to engage with broader learning requirements.
- 7.11 Students must normally live within reasonable travelling distance for the duration of their designated periods of study.
- 7.12 Students on distance learning programmes are expected to demonstrate engagement through participation in all designated academic requirements.
- 7.13 Students must ensure that their attendance and engagement with their course is not disadvantaged by undertaking paid or unpaid employment, voluntary work, or participating in sports, societies, volunteering, or other extra-curricular activities. Students must attend all timetabled on-campus and online academic sessions.

- 7.14 Students must cooperate with any arrangements made by the University for monitoring attendance and engagement and for reporting absences from timetabled on campus or online academic sessions, as amended from time to time.
- 7.15 It is expected that students will be proactive in seeking to address any difficulties which impact their engagement with their studies and will access the support and services provided by the University where it is appropriate to do so.
- 7.16 The University will seek to alert students to any concern regarding their engagement. Where appropriate, the University will follow the [Support to Study Policy](#) in order to note concerns about engagement and to secure the implementation of measures to support the student to address the identified concerns. This may lead to withdrawal of studies as per the Support to Study Policy (refer to [Code of Practice for Assessment](#)).
- 7.17 A student will have the right to appeal against the decision of the Support to Study meeting outcome, or the School Assessment Board. Full information about the appeal procedure is available on the [Appeals and Complaints](#) webpage.
- 7.18 Action taken under this regulation will be with due regard to the need to eliminate discrimination, harassment, and victimisation, advance equality of opportunity, and foster good relations. Students should advise the University as soon as possible of any difficulties with attendance and/or engagement that arise due to protected characteristics so that these can be considered.

Associated links: <https://www.yorksj.ac.uk/policies-and-documents/regulations/>
<https://www.yorksj.ac.uk/programme-specifications/>
<https://www.yorksj.ac.uk/policies-and-documents/code-of-practice-for-assessment/>
<https://www.yorksj.ac.uk/policies-and-documents/appeals-and-complaints/>

Version control statement

Document property	Detail
Version:	8
Document title:	Programme Attendance Regulation
Author role and department:	Academic Registrar, Registry
Approved date:	26 June 2024
Approved by:	Academic Board
Equality analysis undertaken:	Not yet undertaken

Amendments since approval

Version	Detail of revision:	Date of revision:	Revision approved by:
	Regulation revised to remove duplicated policy and procedural information.	27/03/2019	Quality & Standards Committee
	Emphasis of 4.4 amended.	02/04/2019	Academic Board
5	Changes to committee names	06/11/2019	Academic Board
5.1	Minor amendment. Numbering updated.	20/04/2020	Academic Board
5.4	Amendment to 7.3 Attendance definition, to include being present at both campus and online academic sessions.	23/09/2020	Chair of Academic Board
6	Amendment to 7.10 to clarify attendance expectation extends to scheduled academic sessions both on campus and online	23/06/2021	Academic Board
7	Updated to replace reference to Case Consultations and Standard Reviews with Support to Study process	28/06/2023	Academic Board
8	Regulation name change from 'Programme attendance' to 'Programme engagement' Definitions and content updated to match Engagement Policy Reference to Progress and Award Examination Board updated for relevant replacement committee name.	26/06/2024	Academic Board